National Aeronautics and Space Administration

Lyndon B. Johnson Space Center 2101 NASA Parkway Houston, Texas 77058-3696



January 29, 2010

Reply to Attn of: BH3-10-005

TO: All Prospective Offerors

FROM: Contracting Officer, Project Procurement Office

SUBJECT: Request for Proposal (RFP) NNJ09040809R

The National Aeronautics and Space Administration (NASA), Lyndon B. Johnson Space Center (JSC), is pleased to release the RFP, number NNJ09040809R, for the Neutral Buoyancy Laboratory (NBL) and the Space Vehicle Mockup Facility (SVMF) Operations Contract (NSOC) follow-on acquisition. The NSOC supports human space flight training and operations in the NBL and SVMF. Both facilities support the International Space Station (ISS) Program, Constellation Program (CxP), and transition and retirement of the Space Shuttle Program. This replaces the Draft RFP issued on November 18, 2009 in its entirety.

Proposal Preparation:

An electronic Technical Reference Library (TRL) is available for various types of historical data and other pertinent applicable documents and information regarding this procurement and its requirements. The NSOC follow-on electronic library is available at: http://procurement.jsc.nasa.gov/nsoc

The current NSOC proposal due date schedule is as follows:

Proposal Volume II, Past Performance, Due February 26, 2010
Cognizant Audit Office Template (CAOT) Due February 26, 2010
Proposal Volumes I, III, and IV Due March 29, 2010

It is the offerors responsibility to monitor the acquisition websites as any changes to the schedule will be posted there.

Questions/Comments Related to the RFP:

In order for answers to be obtained and disseminated in a timely manner, all questions or comments are requested to be submitted in writing by February 17, 2010. Questions/Comments shall not be marked as confidential, proprietary, competition sensitive, business information, etc. Comments and questions are highly encouraged, and may be submitted anonymously if desired.

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Any anonymous, inquiries and comments should be submitted to the NSOC Follow-on Acquisition Website at: http://procurement.jsc.nasa.gov/nsoc. All other questions shall be submitted in writing via e-mail <u>JSC-NSOC@mail.nasa.gov</u>. Offerors are responsible for obtaining electronic verification that questions have been received.

All Questions and Answers in response to the RFP may be found on the NSOC follow-on Procurement Website and the NASA Business Opportunities Website (addresses below). All responses to questions will be provided to all potential offerors.

Questions to the RFP will be separated from, and have no bearing on, subsequent evaluation of proposals submitted in response to the RFP.

Changes to the RFP:

Attached to this letter is a Document Change Log which documents notable changes made to the RFP since the release of the Draft RFP. Although every effort was made to include even minor changes, there may be some edits that are not recorded on the log. Therefore, all potential offerors are advised to carefully read the entire RFP.

Communication with Industry:

Offerors are responsible for monitoring the NASA Business Opportunities Website, http://prod.nais.nasa.gov/cgi-bin/eps/bizops.cgi?gr=D&pin=73, and the NSOC Follow-on Procurement Website, http://procurement.jsc.nasa.gov/nsoc, for any amendments to the RFP, additional information and/or changes to the schedule. Information will be posted as it becomes publicly available.

Offerors are reminded to ensure its company is listed in the on-line database for the following:

Central Contract Registry: http://www.ccr.gov

VETS 100: http://www.dol.gov/vets/

Data Universal Numbering System (DUNS): http://fedgov.dnb.com/webform

The RFP does not commit the Government to award a contract nor does it obligate the Government for costs incurred in the preparation and submittal of proposals in anticipation of a contract or comments in response to this RFP.

Thank you for your participation and interest in this procurement.

Cynthia W. Macle on Cynthia W. Maclean Contracting Officer

Enclosures:

1) RFP Document Change Log

2) RFP NNJ09040809R